



**Little Athletics:  
a safe and friendly place for children**

**Volunteer/Student Declaration**  
For Parents, Volunteers, Coaches and Officials

Revised June 2010

# VOLUNTEER / STUDENT DECLARATION

An easier way? Complete this form online at [check.kids.nsw.gov.au](http://check.kids.nsw.gov.au)

## Personal Details:

Name:

Family name: \_\_\_\_\_

First name: \_\_\_\_\_ Other given name(s): \_\_\_\_\_

## Previous names/aliases:

Family name: \_\_\_\_\_

First name: \_\_\_\_\_ Other given name(s): \_\_\_\_\_

## Residential address:

Address Line 1: \_\_\_\_\_

Address Line 2: \_\_\_\_\_

Suburb/Town: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Country: \_\_\_\_\_

## Contact:

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: \_\_\_\_\_

## Place of birth:

Suburb/Town: \_\_\_\_\_ State: \_\_\_\_\_

Country: \_\_\_\_\_

## Identifying Document:

- Licence Type:**  Driver's License  Firearms License
- Issuing Agency:**  A.C.T.  Commonwealth of Aust.  Northern Territory  
 Queensland  South Australia  Tasmania  
 Victoria  Western Australia  Australian Army  
 N.S.W.  Defence Force Academy  Australian Navy  
 Australian RAAF  Another country  Other

Licence number: \_\_\_\_\_

Passport Type:  Private  Government  UN Refugee

Issuing Country: \_\_\_\_\_

Passport Number: \_\_\_\_\_

## Position Details:

Title of child-related position: \_\_\_\_\_

Name of organisation you are volunteering for: \_\_\_\_\_

Address of this organisation (if known): \_\_\_\_\_

I am a parent/guardian of a participating child (y/n): \_\_\_\_\_

I am a volunteer or student on placement: (y/n): \_\_\_\_\_

It is an offence for a prohibited person to apply for, attempt to obtain, undertake or remain in child-related employment, or to sign this declaration. A prohibited person is a person who is convicted of the following (whether in NSW or elsewhere):

- murder of a child
- serious sex offence, including carnal knowledge
- child-related personal violence offence (an offence committed by an adult involving intentionally wounding or causing grievous bodily harm to a child)
- kidnapping (unless the offender is or has been the child's parent or carer)
- indecency offences punishable by imprisonment of 12 months or more
- offences connected with child prostitution
- possession, distribution or publication of child pornography; or
- attempt, conspiracy or incitement to commit the above offences.

A prohibited person includes a Registrable person under the *Child Protection (Offenders Registration) Act 2000*. Details of these offences can be found online at Working With Children Employer Guidelines Fact sheet 1. A conviction includes a finding that the charge for an offence is proven, or that a person is guilty of an offence, even though the court does not proceed to a conviction.

## Declaration:

I have read and understood the information above about prohibited persons. I am aware that it is an offence to make a false statement on this form.

I declare that I am not a prohibited person under the *Commission for Children and Young People Act 1998*.

I consent to the Commission for Children and Young People checking my relevant criminal records, to verify these statements. I understand that this information may be referred to the Commission for Children and Young People and/or to NSW Police for law enforcement purposes and for monitoring and auditing compliance with the procedures and standards for the Working With Children Check in accordance with Section 36 (1)(f) of the *Commission for Children and Young People Act 1998*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Employer to Complete:

I have sighted photo identification for this person

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

# DEFINITIONS

**Child:** A person who is under 18 years of age.

**Child-related employment:** Any employment that primarily involves direct contact with children where that contact is not directly supervised by a person having the capacity to direct the person in the course of the employment, including employment in clubs, associations, movements, societies, institutions or other bodies (including bodies of a cultural, recreational or sporting nature) having a significant child membership or involvement.

**Employment:** The definition of employment includes:

- performance of work under a contract of employment, or
- performance of work as a self-employed person or as a subcontractor, or
- performance of work as a volunteer for an organisation, or
- undertaking practical training as part of an educational or vocational course

**Not Directly Supervised:** Supervised refers to supervising the employee's contact with children. An employee is not directly supervised when:

- there is no officer on site with the capacity to direct the employee during their contact with children; or
- there are periods of more than a few minutes when the employee is not in view of this officer or other delegated officer.

**Working With Children Check:** The Working With Children Check consists of two elements: excluding people with convictions for serious sex and violence crimes against children; background checking for preferred applicants for primary child-related employment, ministers of religion and authorised carers.

**All people working in, or seeking to work in, child-related employment must declare whether they are a prohibited person. This includes self-employed people, volunteers and students on placement. It is an offence for prohibited persons to apply for or otherwise attempt to obtain, undertake or remain in child-related employment.**

**Once you have completed your details on this form, sign it and provide the signed form to your employer/volunteer organisation. You may also wish to retain a copy for your records.**